

FILE NO. RDSDE/RJ/12/2020  
GOVERNMENT OF INDIA  
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP (DGT)  
REGIONAL DIRECTORATE OF SKILL DEVELOPMENT & ENTREPRENEURSHIP  
NSTI (W) CAMPUS, OPP. K.V. 03, JHALANA DOONGR, JAIPUR(RAJASTHAN)-302017

Dated:21/01/2021

Office Order

With reference an email dated 21<sup>st</sup> January,2021 received from DGT H.Q. regarding deputation of officials of RDSDE(Rajasthan) at CBT exam centre of All India Trade Test under CTS.

In this regard, the following officers of RDSDE(Rajasthan) may be deputed at CBT exam centre of All India Trade Test under CTS in the Rajasthan state:

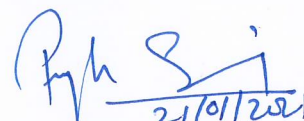
Name of RDSDE(Rajasthan) Officers	District Allotted for Examination Centre	Contact Number	Date
Ms. Priyanka Somani A.D.,(RDSDE,Rajasthan)	Sikar	8527641362	21/01/2021 to 23/01/2021
Shri Anil Kumar, T.O(RDSDE,Rajasthan)	Jhunjunu	9466432174	21/01/2021 to 23/01/2021
Shri Ramesh Kumar Verma, T.O. (RDSDE,Rajasthan)	Ajmer	8700442740	21/01/2021 to 23/01/2021
Shri Mahender Kumar Saini, VI (NSTI,Jaipur)	Alwar	7597035764	21/01/2021 to 23/01/2021
Shri Thakur Lal Prashar,VI(NSTI,Jodhpur)	Nagaur	9460533182	21/01/2021 to 23/01/2021
Shri Azad Shyam Sunder Meena,T.O., (NSTI,Jodhpur)	Udaipur	9468123567	21/01/2021 to 23/01/2021
Ms. Sonu Ghiya, T.O. (NSTI, Jaipur)	Bhilwara	9911552455	21/01/2021 to 23/01/2021
Shri Pallab Datta,V.I(NSTI,Jodhpur)	Jodhpur	7014170475	21/01/2021 to 23/01/2021
Ms. Rinku Soni, T.O (NSTI,Jaipur)	Jaipur	9413678299	21/01/2021 to 23/01/2021
Shri Shailendra Gordey, T.O (NSTI,Jaipur)	Tonk	9509596368	21/01/2021 to 23/01/2021

The above said deputed officials at Government ITIs as per allotted district are directed to look into the following:

- (i) If the Instructions issued by DGT are being followed.
- (ii) Attendance of trainees.
- (iii) Presence of invigilators and exam centre supervisor.
- (iv) COVID-19 related instructions.
- (v) CCTV footage of previous exams
- (vi) Any suggestion of improvements.

The guidelines issued by DGT for CBT examination centers of AITT is enclosed herewith. The details of Government ITI is given at annexure-I. You are requested to kindly submit the report to this directorate after completion of exam. Mrs. Priyanka Somani(AD) will be nodal officer for RDSDE, Rajasthan for co-ordination purpose.

This issue is with the approval of Regional Director, RDSDE(Rajasthan).

  
(Priyanka Somani)  
Assistant Director

Copy to:

1. The Director (TT Cell), DGT, H.Q. for information.
2. The Director, Directorate of Technical Education (Training), W-6, Residency Road, Jodhpur, Rajasthan-42011 for information and necessary action please.
3. The HOO, NSTI Jaipur for information and necessary action.
4. The HOO, NSTI Jodhpur for information and necessary action.
5. All the above concerned official for information and necessary action.

STANAME	DISTRICNAME	TRADE NAME	DAY	SLOT	TIME	Exam ITI Code	Exam ITI Name
RAJASTHAN	JAIPUR	Carpenter (NSQF)	21st Jan 2021	1	10:00 AM to 01:00 PM	GR08000083	GOVT. WOMEN ITI, JAIPUR
RAJASTHAN	JAIPUR	Information Communication Technology System Maintenance	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08000083	GOVT. WOMEN ITI, JAIPUR
RAJASTHAN	JAIPUR	Computer Hardware & Network Maintenance (NSQF)	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08000083	GOVT. WOMEN ITI, JAIPUR
RAJASTHAN	UDAIPUR	Carpenter (NSQF)	21st Jan 2021	1	10:00 AM to 01:00 PM	GU08000941	GOVT. ITI, UDAIPUR
RAJASTHAN	UDAIPUR	Carpenter (NSQF)	21st Jan 2021	1	10:00 AM to 01:00 PM	GU08000941	GOVT. ITI, UDAIPUR
RAJASTHAN	JODHPUR	Carpenter (NSQF)	21st Jan 2021	1	10:00 AM to 01:00 PM	GR08000984	GOVT. WOMEN ITI, JODHPUR
RAJASTHAN	JODHPUR	Carpenter (NSQF)	21st Jan 2021	1	10:00 AM to 01:00 PM	GR08000984	GOVT. WOMEN ITI, JODHPUR
RAJASTHAN	JODHPUR	Information Communication Technology System Maintenance	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08000984	GOVT. WOMEN ITI, JODHPUR
RAJASTHAN	JODHPUR	Computer Hardware & Network Maintenance (NSQF)	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08000984	GOVT. WOMEN ITI, JODHPUR
RAJASTHAN	ALWAR	Carpenter (NSQF)	21st Jan 2021	1	10:00 AM to 01:00 PM	GU08000084	Govt Women ITI Alwar
RAJASTHAN	BIKANER	Carpenter (NSQF)	21st Jan 2021	1	10:00 AM to 01:00 PM	GR08000103	GOVT. ITI WOMEN ITI Bikaner
RAJASTHAN	BIKANER	Information Communication Technology System Maintenance	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08000103	GOVT. ITI WOMEN ITI Bikaner
RAJASTHAN	AJMER	Carpenter (NSQF)	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08000100	GOVT. ITI, AJMER
RAJASTHAN	AJMER	Information Communication Technology System Maintenance	21st Jan 2021	1	10:00 AM to 01:00 PM	GR08000102	Govt. ITI TODARASINGH
RAJASTHAN	TONK	Carpenter (NSQF)	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08000102	Govt. ITI TODARASINGH
RAJASTHAN	TONK	Computer Hardware & Network Maintenance (NSQF)	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08000081	Govt. ITI Sikar
RAJASTHAN	SIKAR	Information Communication Technology System Maintenance	21st Jan 2021	1	10:00 AM to 12:15 PM	GU08000940	GOVT. ITI KOTA
RAJASTHAN	KOTA	Information Communication Technology System Maintenance	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08000975	GOVT. ITI KAPASAN
RAJASTHAN	CHITTORGARH	Information Communication Technology System Maintenance	21st Jan 2021	1	10:00 AM to 12:15 PM	GU08000939	Government Industrial Training Institute, Jodhpur
RAJASTHAN	JODHPUR	Computer Hardware & Network Maintenance (NSQF)	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08001613	GOVT. MBK ITI BINJUSAR
RAJASTHAN	JHUNJHUNU	Computer Hardware & Network Maintenance (NSQF)	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08000964	GOVT. ITI BANSWARA
RAJASTHAN	BANSWARA	Information Communication Technology System Maintenance	21st Jan 2021	1	10:00 AM to 01:00 PM	GU08000945	Govt. ITI NAGPUR
RAJASTHAN	NAGPUR	Carpenter (NSQF)	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08000097	Govt. ITI Gangapur
RAJASTHAN	BHILWARA	Information Communication Technology System Maintenance	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08000047	Govt. ITI K. Patan
RAJASTHAN	BUNDI	Information Communication Technology System Maintenance	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08000967	Govt. ITI TONK
RAJASTHAN	TONK	Computer Hardware & Network Maintenance (NSQF)	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08000467	GOVT. ITI, JHUNJHUNU
RAJASTHAN	JHUNJHUNU	Computer Hardware & Network Maintenance (NSQF)	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08000099	GOVT. ITI LAKHERI
RAJASTHAN	BUNDI	Information Communication Technology System Maintenance	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08000098	GOVT. ITI HANUMANGARH
RAJASTHAN	HANUMANGARH	Computer Hardware & Network Maintenance (NSQF)	21st Jan 2021	1	10:00 AM to 12:15 PM	GR08001924	Govt. ITI Sangariya

For  
21/01/2021



**Deputation of officials for CBT exam for CTS regarding..**

**From :** ARYAN Jangra <aryan.jangra@dgt.gov.in>  
**Subject :** Deputation of officials for CBT exam for CTS regarding..

Thu, Jan 21, 2021 10:24 AM

7 attachments

**To :** BahadurAshfaq Ahmed <rdsde-jhr-msde@gov.in>, Tamvada Rao <rdsde-ap-msde@gov.in>, S.Sriniwas Naik <rdsde-ne-msde@gov.in>, S Harinath Babu <rdsde-mha-msde@gov.in>, RDSDE, Karnataka <rdsde-kar-msde@gov.in>, RDSDE MP <rdsde-mp-msde@gov.in>, M C Kardam <rdsde-chg-msde@gov.in>, Swati Sethi <rdsde-del-msde@gov.in>, Regional Direct <rdsde-raj-msde@gov.in>, Regional Director <rdsde-up-msde@gov.in>, RDSDE Himachal Pradesh <rdsde-hp-msde@gov.in>, Jagdish Meena <rdsde-guj-msde@gov.in>, K.Srinivasa Rao <rdsde-tn-msde@gov.in>, Swaminathan Santhimanan <rdsde-jk-msde@gov.in>, Khamtilal Kuli <rdsde-wb-msde@gov.in>, S Mathivanan <rdsde-ker-msde@gov.in>, Pooja Verma <rdsde-hry-msde@gov.in>, RDSDE Odisha <rdsde-odi-msde@gov.in>, Arepalli Rao <rdsde-tel-msde@gov.in>, tvlnr@yahoo.co.in, Tvln rao <tvln.rao62@gov.in>, rdatghy2017@gmail.com, ANIL KUMAR <anil.knp1966@gov.in>, A M Tupkar <rdsde-bhr-msde@gov.in>, Sunil Kumar <sunilkumar80@nic.in>, Naresh Chandra <naresh.chandra@nic.in>, ncj2009@yahoo.com, Ishwar Singh <ishwar.singh25@gov.in>, agrovar@hotmail.com, nstishimla@gmail.com, ssanthimanan@gmail.com, M P. Nair <mp.nair@nic.in>, rdatbhupal@gmail.com, Raj Kumar Pathak <rajkumar.pathak@gov.in>, RDAT Mumbai <rdatmum@nic.in>, Bata Kishore Ray <director.atib-msde@gov.in>

**Cc :** Dhingra <dhingra@nic.in>, Avinash Kishore <a.kishore@nic.in>

Sir/Madam

I am directed to inform that CBT exam is schedule from 21-23 Jan 2021 as per attached schedule .In view of this all RDSDEs are requested to depute their officials to the Exam centres

The visiting officials may ,interalia, look into the following:

1. If the Instructions issued by DGT are being followed
2. Attendance of trainees
3. Presence of invigilators and exam centre supervisor
3. Covid related instructions
4. CCTV footage of previous exams
5. Any suggestions for improvements








Regards

**Aryan Jangra,ISDS**

Assistant Director

TT cell ,Room no 114, DGT Hq

M/o Skill Development & Entrepreneurship

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-  **General guidelines to Candidates for AITT -CBT - Online Exam (HindiEnglish).pdf**  
297 KB
  -  **Guidelines for CBT - Exam Centre Invigilators.pdf**  
46 KB
  -  **Important guidelines for examination 29122020.docx**  
19 KB
  -  **v3\_Revised\_AITT CBT - General Guidelines for Students\_02012021.pdf**  
217 KB
  -  **सीबीटी ट्रेड टेस्ट दिशानिर्देश.docx**  
15 KB
  -  **सीबीटी परीक्षाएं.docx**  
18 KB
  -  **Exam Schedule for 21-23 Jan.xlsx**  
55 KB
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# Guidelines for All India TradeTest-CBT

Examination Center: Examinations needs to be conducted only in Government institutions (ITI/NSTI/Other).

The Examination centre should be equipped with the following provisions

- a. For offline exam wherever applicable, a system which acts as a local Server and individual systems connected to it in a common LAN network through a switch.
- b. Power back-up for the Server and nodes (Generator, UPS)
- c. Proper Seating arrangements with Social Distancing followed
- d. A Web/CCTV Camera with Zoom Connectivity in the Examination Hall
- e. The server system should be connected to the internet for syncing with the central server in case of offline examination.
- f. Server and Systems to be Configured with required Software's.
- g. One or Two Backup Systems should be made available.
- h. One Technical Person should be available in Examination Centre to attend to any software, system or network issues.

## 2. Invigilator

- a. Invigilator should verify the authentication of the Student.
- b. Assist the candidates before, during and after the examination by directing them to their allotted seats and attend to queries raised by candidates.
- c. Implementing the exam rules and regulations and remaining vigilant throughout the examination duration.
- d. The Invigilator should record the attendance during examinations, details of late arrivals and ensure that proper seating plans are followed.
- e. Monitoring the candidates after completion of exams, ensuring that candidates do not remove equipment or stationery from the examination venue without the permission of the authority.
- f. Invigilating should ensure that candidates do not discuss inside examination venues.

- g. Should report to any examination irregularities immediately.
- h. Candidate should not be allowed to use System Browser and TabSwitchover.
- i. No Mobile, Electronic Devices and Other Communicating Device should be allowed in the Examination Hall.
- j. Unauthorized Person Entry in Examination Hall to be restricted
- k. Invigilator should not Help Students in Answering Questions.
- l. Preventing possible candidate malpractice