

F.No. DGT-A-32013/9/2018- (Adm.II)
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training

Employment Exchange Building,
Near Govt. ITI, Pusa, Pusa Complex,
New Delhi-110012
Dated: 11.02.2021

OFFICE ORDER No. 12/2021

The approval of the President is hereby conveyed for promotion of 33 (Thirty Three) Training Officers/Technical Officers (Women Training) (Group 'B', Gazetted, Pay Matrix Level-7) of Directorate General of Training (DGT), to the post of Assistant Director of Training (Women Training, General Central Service, Non-Ministerial, Group 'A' Gazetted, Pay Matrix Level -10) purely on 'ad-hoc' basis for a period of one year upto 10.02.2022 or till the posts are filled up on regular basis, or until further orders whichever is earlier.

2. All the officers as shown in the Annexure-I are posted in their respective place of posting on 'as is where is basis' on their promotion to the post of Assistant Director of Training (WT) on ad-hoc basis. The posting orders will be issued separately in due course of time.

3. The officers who desire to avail promotion to the post of Assistant Director of Training (ADT) (WT) on ad-hoc basis are directed to submit their joining report to their superiors within seven days from the date of issue of this Order i.e. latest by 18.02.2021, failing which their ad-hoc promotion is liable to be cancelled.

4. All the HoDs are requested to send the joining reports of the promoted officers latest by 19.02.2021 to Ms. Shipra Jacob, Training Officer, DGT (H. Qtrs.) (Email ID: shipra.jacob@gov.in).

5. The ad-hoc promotion is subject to the following conditions: -

- a) The ad-hoc promotion of Ms. Kawaljit Kaur, Ms. Neeru Wadhwa and Sh. Mohinder Lal are subject to the condition that these officers, against whom complaint has been received regarding their being unqualified for the post of Training Officer/Technical Officer, will have to give Joining Report-Cum-Undertaking in the format given in Annexure-II towards the effect that if the complaints against them are found to have merit, then they have no objection to being retrospectively reverted back to the post of Training Officer/Technical Officer from the date of their joining the post of ADT (WT), in addition to other consequential action.



- b) The ad-hoc promotions shall not confer any right on the officers to continue in the post of Assistant Director of Training (WT) indefinitely or for inclusion in the select List for regular promotion to the grade or to claim seniority in the grade.
- c) The ad-hoc promotions shall be initially for a period of one year upto 10.02.2022 or till the posts are filled up on regular basis or until further orders, whichever is earlier.
- d) The ad-hoc promotions may be terminated at any point of time without giving any reason therefor.
- e) The ad-hoc promotions will take effect from the date of assumption of charge to the post of Assistant Director of Training (WT).
- f) In case any officer is on official duty outside his H.Qtrs., he/she shall submit his/her joining report to the nearest DGT office with a copy endorsed to his/her superior for onward submission to DGT, H.Qtrs. @email (shipra.jacob@gov.in).
- g) If an officer fails to assume charge of the post of Assistant Director of Training (WT) within 07 days of issue of this order (i.e. latest by 18.02.2021) without prior approval of the Cadre Controlling Authority for extension in joining time, his/her ad-hoc promotion is liable to be cancelled, apart from debarment from ad-hoc promotions or other suitable consequences.

6. This issues with the approval of the Competent Authority.



(Sonu Bhatia)

Under Secretary to the Government of India

Copy to:

- All the Officers Concerned.
- All Directors/Deputy Secretaries in DGT (HQ).
- All the HoDs of Field Institutes/offices under DGT.
- Sr. PPS to Secretary, Sr. PPS to DG(T), PPS to DDG-I, PPS to DDG-II.
- Pay & Account Officer, MSDE, New Delhi/Mumbai/Chennai.
- IT Cell: For uploading the order on DGT Website.
- Establishment – I/II Section, DGT, MSDE, New Delhi.
- DDO, Cash Section of DGT, New Delhi (2 Copies).
- Personal File/Service Book of the officers concerned.
- Office Order Folder.

Annexure-I

SI. No.	Name of the officers(s) (Ms./Sh.)	Serial No. of the Seniority list of Training Officers (WT) circulated vide Circular No. DGET-A-23020/02/2018- WT dated 23.10.2018
1.	D.L. Kalkutiger	2
2.	Kawaljit Kaur	3
3.	Neeru Wadhwa	4
4.	Adarsh Kumar	6
5.	Mohinder Lal	7
6.	Usha Devi Mishra	8
7.	K. Arulselvi	9
8.	A. M. Chamy	10
9.	P.K. Chandel	11
10.	R.K. Bhattacharya	12
11.	Asif Iqbal	13
12.	Priyanka Kaul	14
13.	Ajaipal Singh Somvanshi	15
14.	M. Saravana	16
15.	Naheeda Nasreen	17
16.	Sher Singh Meena	18
17.	Ajay Kumar Agarwal	19
18.	Daisy E.A.	20
19.	Sunita Bhat	21
20.	Sangeeta Sharma	23
21.	Omwati Udaigiria	24
22.	Archana Bhandari nee Archana Singh	26
23.	Devinder Kaur	27
24.	Ramesh Babu L.R.	28
25.	Rakhi Kumari	29
26.	Parinita R. Uke	30
27.	Arpana Singh	31
28.	Ritu Rani	32
29.	Paul T. Antony	33
30.	Kanchan V. Nair	34
31.	D. Brahmeshwari	35
32.	Lakshmi Singha	36
33.	Pragnaben Rawat	49



(Sonu Bhatia)

Under Secretary to the Government of India

Annexure-II

Joining Report-cum-Undertaking

I, Sh./Smt. _____, Training Officer/Technical Officer, presently posted at _____, hereby join as Assistant Director of Training (WT) (Group 'A') on _____ (FN/AN) as per Office Order No. 12/2021 dated 11.02.2021 issued vide DGT (HQ) F.No. DGT-A-32013/9/2018-(Adm.II). In addition, I hereby give an undertaking that if the complaints against me regarding my being unqualified for the post of Training Officer/Technical Officer are found to have merit, then I have no objection to being retrospectively reverted back to the post of Training Officer/Technical Officer from today, in addition to other consequential action.

(_____) Name: _____
Designation: _____
Date: _____