

GOVERNMENT OF INDIA
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP
DIRECTORATE GENERAL OF TRAINING
NATIONAL SKILL TRAINING INSTITUTE (WOMEN), JAIPUR
Opposite Kendriya Vidyalaya No. 03, Jhalana Doongri, Jaipur - 302017 (Rajasthan)
Phone: 0141-2702430, E-mail: nstiw-jaipur@dgt.gov.in

File No: A-11012/GF-CITS/2021/NSTI(W)

Dated: 15/07/2026

ADVERTISEMENT FOR ENGAGEMENT OF GUEST FACULTY FOR CITS TRADES (SESSION 2026-27)

National Skill Training Institute (Women), Jaipur invites applications from eligible candidates for engagement as **Guest Faculty (GF)** to conduct Trade Theory and Trade Practical classes (**Maximum 5 hours per day, for 5 Working Days per Week**) for the Academic Session 2026-27 under the Craftsmen instructor Training Scheme (CITS) at the NSTI W Jaipur.

1. Vacancy & Educational Qualification & Experience Requirement Details

S.No.	Name of CTS Trades	No. of Posts / Units	Educational Qualification & Experience Requirements (As per DGT CITS Norms)
01	Fashion Design & Technology (FDT)	Two (02 Posts)	B. Voc/Degree in Fashion Technology/ Fashion Designing and Technology from AICTE/ UGC recognized Board / University with two years' experience in relevant field. OR Diploma (Minimum 2 years) in Fashion Technology/ Fashion Designing and Technology from recognized Board / University with five years' experience in relevant field. OR Ex-serviceman from Indian Armed forces with 15 years of service in related filed as per equivalency through DGR. Candidate should have undergone methods of instruction course or minimum 02 years of experience in technical training institute of Indian armed forces. OR NTC/ NAC passed in 'Fashion Design and Technology' trade with seven years' experience in relevant field. Essential Qualification: National Craft Instructor Certificate (NCIC) in 'Fashion Design and Technology', in any of the variants under DGT.
02	Dress Making (DM)	One (01 Post)	B. Voc/ Degree in Costume Designing & Dress Making /Fashion Designing /Fashion Technology/ Apparel Technology / Garment Fabrication Technology from AICTE/ UGC recognized Board/University with two years experience in relevant field. OR Diploma (Minimum 2 Years) in Costume Designing & Dress Making /Fashion Designing /Fashion Technology/ Apparel Technology / Garment Fabrication Technology from recognized Board with five years' experience in relevant field. OR Ex-serviceman from Indian Armed forces with 15 years of service in related field as per equivalency through DGR. Candidate should have undergone methods of instruction course or minimum 02 years of experience in technical training institute of Indian Armed forces. OR NTC/ NAC passed in the trade Dress Making with seven years' experience in relevant field. Essential Qualification: National Craft Instructor Certificate (NCIC) in Dress Making trade in any of the variants under DGT.
03	Office Management Executive (OME)	One (01 Post)	B. Voc/ Degree in office management /Secretarial Practice / Modern Office Management from AICTE/ UGC recognized University with two years' experience in relevant field. OR Diploma (Minimum 2 Years) in Secretarial Practice / Modern Office Management from recognized University /Board with five years' experience in relevant field. OR Ex-serviceman from Indian Armed Forces with 15 years of service in related field as per equivalency through DGR. Candidate should have undergone methods of Instruction of course or minimum 02 years of experience in technical training institute of Indian Armed Forces. OR

			NTC/NAC passed in Stenographer Secretarial Assistant (English), Secretarial Practice (English) trade with seven years' experience in the relevant field. Essential Qualification: National Craft Instructor Certificate (NCIC) in office management, in any of the variants under DGT.
04	Stenographer & Secretarial Assistant (Hindi) / सेक्रेटेरियल प्रैक्टिस	One (01 Post)	मान्यता प्राप्त विश्वविद्यालय से वाणिज्य/कला (शॉर्ट-हैंड और टाइपिंग के साथ) में स्नातक की उपाधि तथा कम से कम दो वर्ष का अध्यापन/औद्योगिक अनुभव। या मान्यता प्राप्त शिक्षा बोर्ड द्वारा कमर्शियल प्रैक्टिस (न्यूनतम 2 वर्ष) में डिप्लोमा तथा कम से कम पांच वर्ष का अध्यापन/औद्योगिक अनुभव। या भारतीय सशस्त्र बलों के पूर्व सैनिक जिन्होंने संबंधित क्षेत्र में 15 वर्ष सेवा की हो एवं डीजीआर माध्यम से संबंधित क्षेत्र में समकक्षता हासिल की हो, या जिन्होंने भारतीय सशस्त्र बलों के प्रशिक्षण संस्थान से अनुदेशीय पद्धति पाठ्यक्रम अथवा न्यूनतम 02 वर्ष का शिक्षण अनुभव प्राप्त किया हो। या आशुलिपिक सचिवालय सहायक (हिन्दी) विषय में एस.टी.सी./एन.ए.सी. उत्तीर्ण तथा कम से कम सात वर्ष का अध्यापन/औद्योगिक अनुभव। अनिवार्य योग्यता: DGT के अंतर्गत राष्ट्रीय शिल्प अनुदेशक प्रमाणपत्र (NCIC) प्राप्त।
05	Interior Design & Decoration (IDD)	One (01 Post)	B. Voc/Degree in Interior Design & Decoration/ Architecture / Civil Engineering from AICTE/UGC recognized University with two years' experience in relevant field. OR 03 years Diploma in Interior Design & Decoration/ Architecture / Civil Engineering from AICTE/ recognized Board/ University with five years' experience in relevant field. OR Ex-serviceman from Indian Armed forces with 15 years of service in related field as per equivalency through DGR. Candidate should have undergone methods of instruction course or minimum 02 years of experience in technical training institute of Indian Armed forces. OR NTC/ NAC passed in Interior Design & Decoration trade with seven years' experience in relevant field. Essential Qualification: Relevant National Craft Instructor Certificate (NCIC) in Interior Design & Decoration, in any of the variants under DGT.

Important Terms & Conditions

- **Nature of Engagement:** Engagement of GF is purely on a temporary basis. The engagement of the Guest Faculty shall be purely temporary. The engagement shall automatically stand terminated without prior notice upon the appointment/posting of a regular/permanent faculty member in the respective trade.
- **Remuneration Policy:** Remuneration rate per hour for GF is Rs. 250/- Per Hour for courses under CITS (p. 2). Maximum emolument paid to any GF must not exceed the ceiling of ₹ 30,000/- during any calendar month.
- **Application Submission:** The application in the prescribed format along with the enclosers (self-attested photocopies of educational qualification certificates, experience certificates, Aadhaar Card, recent passport-size photograph, and caste certificate if applicable) may be sent to "The Principal, National Skills Training Institute (Women), Opposite Kendriya Vidyalaya No. 03, Jhalana Doongri, Jaipur - 302017 (Rajasthan)" on/before 27/07/2026 up to 5:30 PM by post or hand or e-mail nstiw-jaipur@dgt.gov.in (Working Hours: 9 AM to 5:30 PM Monday to Friday) .
- **Selection Process:** The selection would be based on merit and short-listed candidates will be invited for the selection process (MCQ Written Test, Skill Test, and Teaching Practice) at the institute.
- **Management Discretion:** The decision of the management will be final and binding on all candidates in all matters relating to eligibility, acceptance / rejection of the applications, mode of selection, cancellation of the selection process, etc. and this post is purely on temporary basis and no candidate can claim for permanent job.

For more details and application form, please visit the website: nstiwjaipur.dgt.gov.in.

Deputy Director / Principal
NSTI (W), Jaipur

**National Skill Training Institute (Women),
Jaipur**

APPLICATION FORM FOR GUEST FACULTY
SESSION 2026-27

*Affix recent passport
size colour photograph
(Self-attested on the
front)*

Name of the Post Applied for.....

Advt. No..... Dated.....

1. **Name of the Candidate :**
2. **Father's /Husband's Name:**
3. **Date of Birth :**
4. **Marital Status :**
5. **Category :**
6. **Nationality :**
7. **Sex (Male/Female) :**
8. **Languages known :**
9. **Permanent Address:**

Contact No.

E-mail ID:

10. **Present Address :**
- Contact No.**

E-mail ID:

11. **(A)Educational Qualification** (attach self-attested Photocopy of all Certificates and Mark sheets)

Examination Passed	Name of Board / University	Year of Passing	Division /Grade	Full Marks	Marks Secured	% of Marks
10 th						
10+2						
UG						
PG						

(B) Technical / Professional Qualification

Examination Passed	Name of Board / University	Year of Passing	Division /Grade	Full Marks	Marks Secured	% of Marks
CTS/ Diploma						
CITS						

(C) Any other Information.....

12. Teaching Experience:

Sr. No	Name of the Organization	Type of Organization (Government / Private)	Designation	Nature of Work	Time period	
					From	To

- 13. Total work experience** (Year, Months, Days):.....
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.....

14. Brief statement on your viewpoint about teaching:

- 15.** Have you ever been disqualified during your studies at College/University? (Yes/No):
- 16.** Have you ever been punished during your service or convicted by a court of law? (Yes/No):
- 17.** Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? (Yes/No):
- 18.** Do you have any case pending against you in any court of law? (Yes/No)

D E C L A R A T I O N

Certified that all the information furnished above by me is true, complete, and correct to the best of my knowledge and belief. I understand that in the event of any information found false/incorrect/suppressed or any ineligibility being detected before or after the interview/selection, my candidature is liable to be canceled/my services are liable to be terminated and NSTI(W), Jaipur will entertain no correspondence in this regard.

Place.....

Date.....

Full Signature of the Applicant

(For Office use only)

Details as given in this Application are verified and found correct.....

Remarks (If Any):